

JOB DESCRIPTION

JOB TITLE	SOCIAL PRESCRIBING LINK WORKER
RESPONSIBLE TO	HEALTHY FUTURES SERVICES AND PROJECTS MANAGER
SALARY	£23,446.00 per annum
	One post available to cover 30 hours a week over 4 DAYS
	Fixed term contract until 31st March 2027

Main Purpose of Role:

To support people referred to the Healthy Futures social prescribing programme to access local services and activities to improve their health and wellbeing.

Duties and responsibilities

1. Provide information and support to service users to enable and empower them to access services and engage in activities and behaviours to enhance their wellbeing
2. Undertake assessment of new referrals
3. Co-design a support plan with service users
4. Agree appointments and contact arrangements with service users to review progress and identify further support needed
5. Maintain case notes
6. Implement closure of cases when the needs of the service user have been met, if they decline to take up the service, or after 8 sessions of support (unless agreed by the Healthy Futures Manager that more are needed to help the person reach their goals).
7. Inform the Healthy Futures Manager of issues concerning the immediate safety or wellbeing of service users.
8. Attend supervision/team meetings
9. Undertake monitoring and evaluation activities to measure service impact
10. Establish working relationships with primary care staff at surgeries you receive referrals from
11. Adhere to policies and procedures of any host organisations where you will be based
12. Establish working relationships with Voluntary and Community Sector organisations providing services that may benefit people in the areas you cover
13. Assist with recruitment, support and mentoring of volunteers
14. Undertake any training identified as needed by the project manager
15. Assisting with the provision of information and support to the health and well-being project manager
16. Observe Wolseley Trust policies in respect of equal opportunities, health and safety, confidentiality and data protection.
17. Promotional activities and events
18. Provide occasional reception and administrative support within the Healthy Living Centre and Wolseley Business Park sites.
19. Undertake any other duties appropriate to the grading of the post as required.

PERSON SPECIFICATION

Essential

Experience

- Experience of working in health and wellbeing and community engagement; specifically, advice and/or support services
- Experience of providing 1:1 support to people
- Managing a caseload of people with varied and sometimes complex needs

Knowledge

- Educated to degree level or equivalent
- Qualifications or equivalent experience in the promotion of health and wellbeing, social care, coaching or therapeutic approaches
- A demonstrable understanding of health and wellbeing and social inequalities and approaches to tackling these

Skills

- Strong organisational, time management and planning skills
- Able to engage with people and support and motivate them to make decisions and change their behaviour
- Excellent communication and relationship building skills with the ability to engage with a range of partners
- Excellent interpersonal skills enabling the post holder to engage and influence with a range of people and organisations
- Computer literacy

Personal Attributes

- A keen interest in promoting health and wellbeing
- A flexible approach to the working environment and able to work from more than one base
- Able to work independently and as part of a team
- Empathetic and supportive
- Willingness to undergo a DBS check at enhanced level
- Car driver able to use own vehicle for work

Desirable

- A working knowledge of local voluntary and not-for-profit organisations
- Able to undertake occasional evening and weekend work

This is a fixed-term role until March 2027, reflecting the current commissioning period. We have longstanding partnerships with our Primary Care Networks (PCNs) and a strong track record of contract renewals and continued service delivery. While any extension is subject to future commissioning arrangements, there is a positive history of ongoing partnership working.

WOLSELEY TRUST IS AN EQUAL OPPORTUNITIES EMPLOYER AND IS FULLY COMMITTED TO ALL ASPECTS OF EQUAL OPPORTUNITIES PRACTICES.